



**Arizona Department of Health Services
Office for Children with Special Health Care Needs
Integrated Services Grant**



**ISG-Adolescent Health Community Advisory Group
January 22, 2007
Meeting Minutes**

Attendees: Dr. Karla Birkholz, MD; Oly Cowles, Sheila Mehlem, Michael Wilson, Karen Kuhfuss, Barbara Olson, and Beverly Plonski-Fuqua

MEETING ITEM	SPEAKER	DISCUSSION	ACTION ITEMS
Welcome, Introductions	Dr. Birkholz	Introductions took place.	
December 19, 2006 Minutes	All	No corrections. Minutes accepted.	
Materials and other Hand Outs	Beverly	<ul style="list-style-type: none">Reviewed final version of the Concept Paper	
Discussion of Submitted Proposed 3-Year Budget	All	<ul style="list-style-type: none">Reviewed Draft Project Budget. It was decided to make the Program Manager a full time position and to add a part time support staff (this could likely be an hourly, as needed person not to exceed \$10,000).It was also decided to break the budget down further into fundable projects, such as, Training Expenses-Individual, Training Expenses-Website, Product Development, etc.	Beverly will make changes to the Draft Budget
Next Regularly Scheduled Meeting		Due to the State Holiday, the next meeting will not be the regularly scheduled third Monday of the month, it will instead be: Monday, February 26, 2007 5:30 p.m. – 7:30 p.m., at the Best Western Central Phoenix Inn on Central Ave.	